

**WILLIAMSTOWN TOWNSHIP
BOARD OF TRUSTEES MEETING
August 7, 2007**

CALL TO ORDER

The Williamstown Board of Trustees convened at 7:00 pm at the Williamstown Township Hall located at 4990 Zimmer Road, Williamston, Michigan. Supervisor Mickey Martin called the meeting to order.

ROLL CALL

Present: Trustee Wilbrink, Treasurer Eyster, Trustee Wright, Trustee Hayes, Trustee Williams
Clerk Dahlstrom and Supervisor Martin.

Absent: None.

Also Present: Michael Fielek, Planning Commission Chair & Building Inspector, Mark Miller.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

- Minutes of 7/10/07 Meeting
- Treasurer Report
- Building Inspector Report
- Accounts Payable
- Revenue /Expenditure Report

During discussion it was the consensus to remove all items from the consent agenda, with the exception of the Building Inspector Report.

Motion by Eyster to approve the Consent Agenda.

Seconded by Wright.

Carried unanimously.

PUBLIC COMMENT FOR NON-AGENDA ITEMS

Supervisor Martin called for public comment at 7:06 p.m.

Jeff Bartrem: regarding Library fundraising efforts and CADL millages and procedures.

Al LeBlanc: regarding his submitted communication regarding Medicare withholding issues.

Helen LeBlanc: regarding her submitted communication regarding Medicare withholding issues.

Supervisor Martin closed public comment at 7:19 p.m.

PLANNING COMMISSION

Planning Commission Chairman Michael Fielek commented on recent commission business as outlined in the submitted minutes of the July 17, 2007 meeting, and explained the recommendations for approval of a site plan and special land use for the Internet Tower.

Motion by Hayes to approve the site plan and special land use for the proposed wireless communications tower, subject to revising the site plan to provide a vinyl-coated chain-

link fence, providing landscaping to screen the ground operations on the north and west, and obtaining all necessary permits from outside agencies. A demolition bond for the tower will be secured if, and when, the township no longer owns the tower.

Seconded by Williams.

Carried unanimously.

Chairman Fielek informed the Board regarding possible September meetings for the overlay district issue and commented on the Commission's approval, following a public hearing, of text amendments for agricultural zoning. Supervisor Martin explained that the text amendment recommendations have been forwarded to the Township Attorney for his review.

The meeting recessed at 7:30 pm and reconvened at 7:35 pm.

UNFINISHED BUSINESS

Broadband Agreements

Supervisor Martin explained the latest details regarding the agreements and asked for committee member Marv Thomson to explain each of the agreements. Mr. Thomson handed out a summary sheet of both agreements highlighting the important issues. Representatives of FreedomNet, in attendance, offered clarifications and details in response to questions from the Board. Discussion ensued and it was agreed to continue working on both agreements.

Motion by Williams to allow the committee, in conjunction with the Township Attorney and representatives from FreedomNet, to move forward with fine-tuning the Equipment Lease Agreement and the Tower Site Lease.

Seconded by Hayes.

Carried unanimously.

401a Investigation

Supervisor Martin explained that the report is not yet complete and that it should be available for the September meeting.

Voter List Fees

Clerk Dahlstrom explained the research and recommendation that is being presented. These fees will be for those who wish to buy voter information lists from the township.

Motion by Eyster to immediately effect charges for voter lists as follows:

- **hard copy lists – 2 cents per name**
- **electronic copy lists – 1 cent per name**
- **daily AV list subscription - \$5.00 per election**

Each list shall contain the precinct, name, address and school system of the voters and shall be issued in either hard copy or electronic document, whichever is requested. All fees shall be non-refundable

Seconded by Wilbrink.

Carried unanimously.

Board Packets

Clerk Dahlstrom explained a proposed policy for Board packets, with timeframes and deadlines, in order to increase efficiency in this area of the work in the Clerk's office. Discussion ensued, including the possibility of future packets being delivered electronically through email, the Board submitting preferred email addresses for packet distribution and posting of the packet on the township website. It was agreed that the procedure and timeframes for Board packets would continue to be developed.

Minutes of 7/10/07 Meeting

Motion by Williams to approve the minutes of July 10, 2007 with the following changes to page 4

- Al LeBlanc: confirming that Wendell Proudfoot is inquiring as to the identity of the new township webmaster.

**Seconded by Wright.
Carried unanimously.**

Treasurer's Report

Treasurer Eyster explained the submitted reports covering January, February, March and April. She elaborated on the bank reconciliation procedure, deposits in transit and listing interest payments received in the software. Discussion ensued and Treasurer Eyster requested that the Board bring the reports distributed tonight to the September Board meeting to reduce copying time.

Accounts Payable Report

Clerk Dahlstrom explained the reports submitted for the meeting, and stressed that all reports were printed directly from the BS&A software.

Motion by Wright to approve, pending review by the Supervisor and Treasurer, payments for accounts payable, as submitted by Clerk Dahlstrom, in the amount of \$29,895.47-Township and \$393.51-Cemetery.

**Seconded by Hayes.
Carried unanimously.**

Supervisor Martin reported that she and Trustee Hayes would be attending an upcoming MTA conference. She also reminded the Board of the upcoming Williamston Area Chamber of Commerce Luncheon scheduled for Thursday, August 23, 2007.

PUBLIC COMMENT

Supervisor Martin called for public comment at 9:20 pm.

There was none.

Supervisor Martin closed public comment at 9:21 pm

Supervisor Martin adjourned the meeting at 9:22 pm.

**Howard M. Dahlstrom
Township Clerk**